

# Eastern Goldfields

## EDUCATION GRANT PROGRAM

2023 - 2024 ORGANISATION APPLICATION FORM



### APPLICANT INFORMATION

---

Organisation Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Position/Title: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

School / Workplace: \_\_\_\_\_

Email Address: \_\_\_\_\_

### ORGANISATION DETAILS

---

Which type of ELIGIBLE applicant is your organisation?

- Incorporated Association       Unincorporated Association       Registered Charity  
 Registered Not-for-Profit       Aboriginal Corporation

Does your organisation have an ABN?

- Yes - Registered for GST       Yes - Not Registered for GST       No

Does your organisation have Public Liability insurance?

- Yes       No

Name of the Insured Party: \_\_\_\_\_

Amount organisation is insured for: \_\_\_\_\_

Policy Expiry Date: \_\_\_\_\_

Bank Account Details:

Account Name: \_\_\_\_\_

BSB: \_\_\_\_\_ Account Number: \_\_\_\_\_

## GRANT APPLICATION

---

Which type of grant are you applying for?

- Education     Leadership     Sports     Other

What will you use the funding for?

Project/Activity Name: \_\_\_\_\_

Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_

Location of Project/Activity: \_\_\_\_\_

(Please provide the address if known, otherwise details of proposed location/venue)

Description of Project/Activity: \_\_\_\_\_

(Please provide a brief description of the project/activity)

### Target Audience Details:

Who are the PRIMARY beneficiaries of this project/activity: \_\_\_\_\_

(Please only list the group(s) that are the very core of the project, program, event or activity)

Is the event open to the general public to participate in or attend?

- Yes     No

### Marketing, Promotion and Delivery Details:

How do you intend to market the project/activity: \_\_\_\_\_

(Print media, TV, Radio, Social Media, etc.)

Has this activity been undertaken by the applicant previously?

- Yes     No

If yes, please provide a brief summary of previous events: \_\_\_\_\_

### Supporting Documentation:

Please attach additional information or references that will support your application, e.g. Websites, Flyers, Supplier Quotes, Enrolment Confirmation, Registration Forms

What difference will this make in the life of attendees / What do you hope to achieve?

Describe the benefits this project/activity will bring to the community should you receive this funding

Have you previously applied for funding under the Eastern Goldfields Education Grant Program or directly from Ardea Resources Limited?

Yes  No

If Yes, when and for what?

How much funding are you seeking from the Eastern Goldfields Education Grant Program?

Will this grant funding cover all expenses associated with this project?

Yes  No

If No, how will you cover the rest of the costs?

## GRANT CHECKLIST

---

Please ensure you have completed the below checklist items before submitting your application:

- Read Grant Rules and Guidelines document
- Completed all sections of this Grant Application Form
- Completed and attached an itemised budget for the project/activity
- Attached supporting documentation including letters of support, quotes, registration fee information, course information, association information, event flyers/promotional material

## PROJECT BUDGET

### Income Budget

Please list all income relating to the project in the table below:

Include any funding applied for, whether it has been confirmed or not. For example: Grant Income - Cash, Applicant - Cash, Applicant - In-Kind, Grant Funding - Other Sources, Fundraising, Sponsorship

| Income Item         | Type of Income (Cash/In-kind) | Value |
|---------------------|-------------------------------|-------|
|                     |                               |       |
|                     |                               |       |
|                     |                               |       |
|                     |                               |       |
|                     |                               |       |
| <b>Total Income</b> |                               |       |

### Expenditure Budget

List all costs associated with your project in the table below:

Please list all costs relating to the project. Include any estimated costs, whether they have been confirmed or not. For example: Venue Hire, Advertising & Promotional Expenses, Entertainment, Consultant Fees, Direct and Indirect Project Costs.

| Expenditure Item         | Type of Income (Cash/In-kind) | Value |
|--------------------------|-------------------------------|-------|
|                          |                               |       |
|                          |                               |       |
|                          |                               |       |
|                          |                               |       |
|                          |                               |       |
|                          |                               |       |
|                          |                               |       |
| <b>Total Expenditure</b> |                               |       |

Please include a full budget as a supporting document if the above does not provide enough room to detail your project income and costs appropriately.

## DECLARATION

---

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (this may be different to the contact person listed previously).

I declare the information provided in this grant application form to be true and correct and that the applicant organisation meets all eligibility criteria. I have also read and understood the grant rules and guidelines document for the Eastern Goldfields Education Grant Program and agree to abide by the terms and conditions outline within. I also understand the final decision on funding applications lies with the Project Administrators and applicants may not request an appeal.

### Authorised Officer:

Full Name : \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_